

# SHAWN WARNER-GARCIA

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## QUALIFICATIONS SUMMARY

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See addendum

Dedicated and detail-oriented administrative professional with six years of experience in program management, training, and advising. Experience collaborating with university faculty, staff, postdocs, and graduate students across disciplines to achieve institutional goals. Broad knowledge of university policies and procedures and working with humanities scholars and professionals.

## PROFESSIONAL EXPERIENCE

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- UC SANTA BARBARA GRADUATE DIVISION** June 2014-Present
- PROFESSIONAL DEVELOPMENT PEER ADVISOR**  
**Program Development & Administration**  
Planned and implemented professional development programming for UCSB's diverse graduate student and postdoc community. Coordinated with faculty, staff, and students from UCSB and other UCs to provide high-quality and relevant events and information.
- Advising & Training**  
Counseled graduate students, postdocs, staff, and faculty on professional development topics such as CV/resume creation, dissertation/thesis filing requirements, job application materials, presentation skills, and other professional activities.
- Recruitment & Admissions**  
Helped plan new graduate student orientation activities. Maintained and facilitated online resource and discussion pages for incoming graduate students.
- Writing, Reporting, and Analysis**  
Collected and reported data on program efficacy to Graduate Division. Wrote regular news and feature articles for graduate student blog.
- Conference & Event Planning**  
Assisting in planning and execution of 2015 Graduate Student Showcase and Grad Slam. Helped conceptualize and implement 2015 Beyond Academia career exploration conference for graduate students and postdocs interested in non-academic careers.
- UC SANTA BARBARA SKILLS PROGRAM** Sept 2010-June 2014
- PROGRAM COORDINATOR, CURRICULUM CONSULTANT**  
**Program Development & Administration**  
Provided organizational support and curriculum development for academic outreach program at five Santa Barbara County high schools.
- Advising & Training**  
Managed multi-level mentoring network for over 100 program participants, including high school students and teachers, UCSB undergraduate and graduate students, and UCSB faculty. Trained and advised 16 undergraduate students on issues of effective pedagogy, research design, data analysis, and social activism.
- Reporting & Analysis**  
Collected and analyzed data on program efficacy and results to Program Director, funding organizations, and researchers. Oversaw cataloguing and digitization of over 500 student surveys.
- Financial Management**  
Researched and secured funding for program events and activities. Managed budget, grant writing, purchases, and reimbursements from numerous campus organizations and departments.
- Event Planning**  
Coordinated all details of two on-campus events which introduced high school participants to the university environment and showcased their original research.

**HEART OF TEXAS GOODWILL INDUSTRIES** **JOB TRAINING SPECIALIST, AMERICORPS SERVICE MEMBER**  
**Program Development & Administration**

July 2009 – Aug 2010

Conceived, planned, implemented, and assessed programming for community members and organizations on topics of job training, computer skills, financial literacy, and adult education. Worked with other nonprofit and government agencies to provide services, make referrals, and facilitate job placements.

**Advising, Training, & Recruitment**

Provided regular one-on-one and group training sessions to program participants. Recruited, trained, and managed volunteers.

**Reporting & Analysis**

Maintained program database and case management records by implementing appropriate and confidential policy practices.

**EDUCATION**

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**UC SANTA BARBARA** **PH.D. (IN PROGRESS)**  
Linguistics

**UNIVERSITY OF TEXAS AT AUSTIN** **MASTER OF ARTS (2010)**  
Linguistics

**BAYLOR UNIVERSITY** **BACHELOR OF ARTS (2008)**  
Language and Linguistics  
Summa cum laude

**ADDITIONAL SKILLS**

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**COMPUTER** PC and Mac      Databases and records      Social media  
Microsoft Office      Web design      65-70 WPM

**PERSONAL** Organized      Resourceful      Collaborative  
Reliable      Flexible      Strong communicator

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## RESUME ADDENDUM

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### RECENT AWARDS & RECOGNITIONS

2015 Women, Gender, and Social Justice Research Award, University of California, Santa Barbara  
2015 University of California Humanities Research Institute Travel Grant  
2010-2014 Doctoral Scholars Fellow, University of California, Santa Barbara

### SELECTED CONFERENCE AND EVENT ORGANIZING

2015 Conference Organizer, Beyond Academia, University of California, Santa Barbara  
2015 Organizer, Grad Slam & Graduate Student Showcase, University of California, Santa Barbara  
2013 Conference Co-Chair, 19<sup>th</sup> Annual Conference on Language, Interaction, and Social Organization (Theme: "Power, Conflict, and Inequality"), University of California, Santa Barbara  
2012 Panel Co-Organizer (with Chris VanderStouwe), "Bodies crossing boundaries: Negotiating meaning through discourse, embodiment, and materiality," 111<sup>th</sup> American Anthropological Association Conference, San Francisco, CA. (November)  
2011 Conference Organizer (Programming Subcommittee), 17<sup>th</sup> Annual Conference on Language, Interaction, and Social Organization, University of California, Santa Barbara

### RECENT PEER-REVIEWED PUBLICATIONS

Forthcoming 'His belly dancer': Strategic ambiguity in young women's interactional negotiation of spirituality and sexuality at a Christian university. *Gender and Language*.  
2015 Rejecting exclusion, embracing inclusion: Conversation as policy-making at a U.S. Baptist conference on sexuality and covenant. *Language Policy*.  
2014 (with Bucholtz, M., Lopez, A., Mojarro, A., Skapoulli, E., and VanderStouwe, C.) Sociolinguistic justice in the schools: Student researchers as linguistic experts. *Language and Linguistics Compass* 8(4): 144-157.

### PROFESSIONAL PRESENTATIONS AND WORKSHOPS

*Graduate Division, University of California, Santa Barbara*

2015 Building Your Digital Reputation as a Scholar  
2015 Presentation Skills Workshop  
2015 How to Write a CV and Cover Letter for the Academic Job Search  
2015 The Art of Academic Publishing  
2014-2015 Introduction to the Versatile PhD  
2014-2015 Dissertation and Thesis Filing Workshop

### RECENT CONFERENCE PRESENTATIONS

2015 The ties that bind: *50 Shades of Grey* and constrained constructions of religious sexual ethics. 114<sup>th</sup> American Anthropological Association Conference, Denver, CO. (November)  
2015 *50 Shades of faith*: Erotic media consumption and the construction of sexual and spiritual identities. 21<sup>st</sup> Language, Interaction, and Social Organization (LISO) Conference. (May)  
2014 BDSM meets WWJD: Discursively negotiating the boundaries of acceptable sexuality in American Christian contexts. 8th International Gender and Language Association (IGALA) Conference, Vancouver, Canada. (June)  
2012 Gestural resonance: The negotiation of intersubjective meaning through embodied action. 111<sup>th</sup> American Anthropological Association Conference, San Francisco, CA. (November)  
2012 'His belly dancer': Young women's negotiation of gendered identities and ideologies at a traditional Baptist university. 7th International Gender and Language Association (IGALA) Conference, São Leopoldo, Brazil. (June)